

MINUTES OF A UNION EXECUTIVE COMMITTEE MEETING

Held at 10 am on Friday 9 September 2011 at University House

Present: President (in the Chair) Vice-President Welfare
Vice-President Community Vice-President Sport
Vice-President Scarborough

Attending: Paul Tatton, Chief Executive
James Brooks, Director of Commercial Services & Marketing
Wayne Cullen, Scarborough Union Manager
Sally Bates, Minute Secretary

Action

1 **Apologies** - received from VP Education

2 **Minutes of Previous Meeting** - agreed

3 **Matters Arising** - none

4 **Community Zone**

a) Achievements & Progress

- VPC met with Jason Coleman again and Kora-Lee Holmes as she will be lobbying Councillors. Jason has financed leaflets to go out to residents to raise awareness and posters are being produced.
- VPC has completed the Hullfire article on Street Reps and is applying for grants from the Council.
- VPC and VPW volunteered assistance for International Week and asked anyone else to do so if they had time.
- Societies handbook has now been completed.

5 **Education Zone** – report read in his absence

a) Achievements & Progress

- £60 of HUU vouchers for student reviewers of periodic reviews – half of the cost has been paid by the University.
- The NUS are using our staff handbook on NUS Connect as good practice.
- BJL Code of Behaviour has been created. This must be brought to UEC for endorsement.
- President will speak to VPE about the post of Course Rep Administrator as it has not yet been officially authorised.

VPE

6 **Governance Zone**

a) Achievements & Progress

- Functions – Welcome Week ready operationally.
- President met with CE to put together content for first subvention meeting.
- President has had input from Chair of C&D on campaigns plan, Council training and Council handbook.

- b) CE Update
- CE has been involved with staff issues and the Sports Development Steering Group.

7 **Sport Zone**

- a) Achievements & Progress
- VPS secured a signed Hull City shirt for the clubhouse.
 - Social layout has been sorted for teams on Wednesday nights.
 - Layout for Freshers Bazaar has also been sorted.
 - The Sports Development Steering Group meeting was disappointing. CE said vision and strategy needs to be approved first.

8 **Welfare Zone**

- a) Achievements & Progress
- VPW had useful meeting with VPC at the International Office.
 - Training plans for Adopt a Fresher are now complete and VPW will send out. He will be trying to book enough rooms for the training to accommodate group sessions.
 - VPW has started work on Mental Health campaign with a comic theme.
 - Meeting Student Support Services next week to discuss "Cause for concern" will be reviewing current codes of practice etc and will report back to UEC. VPW President said get outline of what they currently do and what is changing and update UEC.
 - VPW is preparing a bid for Inter-Faith week – funding may be available.

VPW

9 **Scarborough**

- a) Achievements & Progress
- VPSc has been working with Andrew King and Maureen Eastwood on the provision of a maths tutor – looking at a tutor for peak times and use Skype for other periods.
 - Monthly meetings with the Student Experience Manager have started – refocus on service desk which will be known as Campus Connect. They are looking at ideas to improve service and he is open to moving study skills into the KDL.
 - Shop interviews went well and VPSc is pleased with the appointment.

10 **Any Other Business**

- a) Revised plan for first floor
- CE circulated the plan which has been amended slightly as costs were coming in at a higher than expected level. Approval was given.
- b) Rebranding
- Proposals for rebranding were circulated and approved with minor changes.

- c) SAC plan
- VPC circulated his proposal to move Volunteering, RAG and HUSSO into the SAC to create a Community Hub. Chair of Societies had expressed his concerns to VPC about this and President suggested VPC meets with him to reassure and clarify. The proposal was approved and VPC was advised that he would have to manage the hub and any issues that arise.

VPC

- d) Wednesday night Sanctuary closure
- To be discussed at next meeting.

- e) Election publicity
- VPW expressed concern that the posters showed male “bodies” only and that this could send out the wrong message. Agreed to replace with one female body. VPW to arrange with Leigh Nicholson for Monday.

VPW

11 **Reserved Business**
Discussed separately.

12 **Next Meeting**
Friday 16 September at 10 am.