

MINUTES OF A UNION EXECUTIVE COMMITTEE MEETING

Held at 1 pm on Monday 3 October 2011 at University House

Present: President (in the Chair)
Vice-President Education Vice-President Welfare
Vice-President Community Vice-President Sport

Attending: Paul Tatton, Chief Executive
James Brooks, Director, Commercial Services & Marketing
Laura Curtis, Manager, Membership Services & HR
Wayne Cullen, Scarborough Union Manager

ACTION

1 **Apologies** - received from VP Scarborough

2 **Minutes of Previous Meeting** - agreed

3 **Matters Arising**

- Code of Behaviour for BJL to be utilised at KDL has not yet been considered.
- Ladies volley ball have been given 2 weeks to organise a team.

4 **Community Zone**

- a) Achievements & Progress
- VPC thanked all volunteers for contributing to the success of the Societies & Volunteers Bazaar where 485 students signed up.
 - VPC thanked Hannah Darnbrough for her work on the publicity for HMO. A petition to speak to Cabinet has been sent, which is likely to be 24/26 October and VPC is continuing to work with local councillors and AAPRA. A funding application has been sent to Wyke area council.
 - International welcome week went very well and VPW was thanked for his input.
 - Ongoing projects include HMO, Hall Wars and Street Reps – for which 17 applications have been received and therefore the standard requirement met.

5 **Education Zone**

- a) Achievements & Progress
- The mature students welcome gathering was a success with 115 attending and good feedback has been received.
 - The SWS was sent to ULTAC last week and received good feedback. PVC (L&T) is looking for a formal response from the Quality Office and an action plan.
 - PVC will fund the student led teaching awards.
 - VPE attended the quality assured training which was intense.
 - Ongoing projects include getting Course Reps elected, week 4 elections and organising visits to libraries at Leicester, Sheffield, York and Salford.

6 **Governance Zone**

- a) Achievements & Progress
- President recorded his thanks to all staff and volunteers for their contribution to welcome week.
 - Part-time nomination forms for election have been received and posters will be displayed from today.
 - Meeting held with PVC on UFA and attended student consultation meeting. President will put together HUU response for comments by next Wednesday before forwarding to PVC on Friday 7 October.

- Ongoing projects include elections, Council training, preparation for zones meetings and proposals for Scheme grading
- b) CE Update
- CE thanked everyone for their efforts for welcome week. Scarborough's freshers fair was particularly successful and the busiest ever.
 - Saturday 8 October is open day – noticeboards to be prepared with updated lists. All Sabbs should be in attendance.

7 **Sport Zone**

- a) Achievements & Progress
- The AU bazaar went very well and more clubs than ever signed up.
 - VPS is meeting with Kexgill today. They have agreed to sponsor 7 clubs to a total of £3.5K.
 - Wednesday's AU night was a big success and VPS thanked all the Bar & Ents staff.
 - Ongoing projects include publicity for lacrosse committee next week, Be a Champion, and visits to sports facilities at Going to Leeds and Sheffield.

8 **Welfare Zone**

- a) Achievements & Progress
- VPW recorded his thanks to the volunteers for AAF and the International Office were very pleased with support provided for International welcome week despite low numbers of volunteers. Plans will be made to avoid this in future years.
 - Publicity is being finalised for Imogen Martin.
 - Ongoing projects include volunteers and working on criteria for volunteers for different liberation campaigns. Events for Black History Month are going well and planning for mental health activities for the year. Brief is being finalised for Retention scheme and will be sent to Student Progress Committee.

9 **Scarborough**

- a) Achievements & Progress
- VPSc had forwarded his weekly report but a full report will be provided for the next meeting.
 - SUM reported that the Freshers Fair had been very successful with around 900 attending and the comfort zone had been able to help students, including 2 with accommodation problems.
 - 3 nominations had been received for the Scarborough Community Officer.

VPSc

10 **Any Other Business**

- a) Week 4 Elections
- President advised that Assistant Returning Officers would be CE, SUM and Sophie Reid, and there would be 6 days between nominations and elections. This was agreed.
- b) HUU Council
- President ran through the proposed agenda and asked Sabbs to ensure that all zone members attend.
- c) Staff Cards
- For clarification it was noted that eligibility for staff cards is restricted to elected Officers as stated in Standing Order 8001.

11 **Reserved Business** - discussed separately

12 **Next Meeting** – 11 October 2011 at 12 pm