

# MINUTES OF A UNION EXECUTIVE COMMITTEE MEETING

## Held at 10 am on Friday 28 October 2011 at University House

Present: President (in the Chair)  
Vice-President Education - absent Vice-President Welfare  
Vice-President Community - absent Vice-President Sport  
Vice-President Scarborough

Attending: Paul Tatton, Chief Executive  
James Brooks, Director, Commercial Services & Marketing  
Wayne Cullen, Scarborough Union Manager  
Komal Tariq, Chair ISA

### ACTION

1 **Apologies** - Laura Curtis

2 **Minutes of Previous Meeting** - agreed

### 3 **Matters Arising**

- Detailed report on Hall Wars outstanding.

VPS

4 **Community Zone** - no report

5 **Education Zone** - no report

### 6 **Governance Zone**

#### a) Achievements & Progress

- President attended the NUS HE conference where the main focus was on widening participation and the UD zone on activism. President is confident HUU is ahead on most areas with the exception of activism. The NUS video will be uploaded on to the website. **President**
- The Going Global event in HUBS was a good night to assess what the University offers and how we can help strengthen this.
- 48 attended the Panel Discussion on the HE White Paper, with 7 participants and a high level quality in the debate.
- Grimsby Institute contacted President for advice in setting up a union.
- Preparation for the visit to York University Students' Union was discussed.
- The NUS briefing on the NCAFC demonstration on 9 November was discussed. The concerns over safety, disabled student access and liability of the Union in the event of anything going wrong were discussed. Concern was expressed about the lack of time for publicity if we waited for the NUS outcome and the preference was to withdraw the Union's organisation of transport. **President** to follow up.

#### b) CE Update

- CE has been working on follow up from NUS Critical Friends last week.
- A good meeting was held about NEST with a number of employees expressing interest.
- Ongoing work includes preparing the Annual Report and two SUEI audits.

## 7 Sport Zone

- a) Achievements & Progress
- VPS is gathering feedback from AU clubs on issues with the SFC on safety, equipment etc to assist in SFC budget preparation.
  - VPS had booked a band and comedian for the AU Ball at same cost as a DJ.
  - The official Inspiremark package had been received and will be uploaded on website.
  - VPS is meeting with Liberation Chairs to discuss AU and the Tour.
  - The Naked calendar is being photographed today.
- b) Credit Card
- Further discussion was held regarding authorisation for credit card use in AU and CE agreed that Vicky Dean should have a card and he will organise this. CE

## 8 Welfare Zone

- a) Achievements & Progress
- Nightline is up and running again. VPW will put pressure on Facilities/Estates to get the building ready as quickly as possible.
  - VPW is working on Liberation Away Day and Free Your Money Day and asked everyone to be aware of the Jobs and Volunteering Fair on 3 November.
  - Preparation is under way for a Hate Crime meeting w/c 14 November and for events for Interfaith w/c 21 November.
  - VPW is preparing a report on access guides to include access to sport.
- b) Hate crime reporting
- VPW circulated an email from the Police's Hate Crime & Diverse Community Co-ordinator recommending students are made aware of access to hate crime reporting. VPW proposed making HUU a hate crime reporting centre and training staff accordingly. This was agreed in principle and VPW to discuss with Advice Centre and put proposal together. VPW
- c) ISA Ideas Cafe
- Chair, ISA has had feedback that a number of students are not happy and as there are also plans to reduce International Office services, she is requested UEC approval for various methods to gain student feedback - holding an ISA Ideas Cafe – a “We’re Listening” campaign for international students, an International Future Forum and focus groups – and then put recommendations to the University. Agreement was reached for “We’re Listening” campaign – VPC and Marketing to assist – and to the seminar – VPW to support. The focus groups suggestion should be discussed with Marketing. President to find out what the International Office plans are. VPC  
VPW  
President
- d) Cause for Concern Safety Scheme
- The proposed leaflet is being edited and will be re-circulated. VPW

## 9 Scarborough

- a) Achievements & Progress
- Scarborough Exec was well attended with only one absentee.
  - The survey on Commercial Services and Social Space has been answered by 95 students within 3 days and VPSc is hoping to reach 200.
  - VPSc and VPE met with four University areas to discuss the SWS.
  - The Hi-Lights social was attended by 18 students.

- A cake bake was held to raise funds and the Sports teams have also started to raise money, selling t-shirts.
- Training sessions are organised for the weekend for 60 Course Reps.
- Posters have gone up for Academic Council on 16 November.
- Welfare are organising events for Black History Month, and supporting the Afro-Caribbean Society.
- VPSc needs confirmation from VPC about which societies are ratified so they can operate. President will check and said let them operate in the meantime. **President**

10 **Any Other Business**

a) Social Networking Sites and Blogs

- LC had drafted a policy to set out HUU's position on employees' use of social networking sites and blogs. This was approved. JB requested that any HUU blogs ie not personal ones, should be run through Marketing so they can be monitored. Policy to be circulated to staff. **LC**

b) First Floor Plans

- CE circulated updated plans for the first floor development, with a start date of March 2012 and conclusion by August 2012. Agreed that the plan would be included on Zone agendas and an AO poster should be produced detailing dates and how services would be run during the refurbishment.

c) Children in Need

- Sabbs' involvement in Children in Need on 18 November had been requested to raise the profile on the day. Adam Sheridan would also appreciate ideas for activities and help on the day. Ideas to be forwarded to him by 2 November. **All**

11 **Reserved Business** - discussed separately

12 **Next Meeting** – Friday 4 November 2011 at 11 am.