

MINUTES OF A UNION EXECUTIVE COMMITTEE MEETING

Held at 10 am on Friday 25 November 2011 at University House

Present: President (in the Chair)
Vice-President Welfare Vice-President Education
Vice-President Community Vice-President Scarborough
Vice-President Sport

Attending:
Paul Tatton, Chief Executive
James Brooks, Director of Commercial Services & Marketing
Laura Curtis, Manager of Membership Services & HR

1 **Apologies** - received from Wayne Cullen

2 **Minutes of Previous Meeting** - agreed

3 **Matters Arising** - none

4 **Community Zone**

a) Achievements & Progress - Report circulated prior to meeting and taken as read

5 **Education Zone**

a) Achievements & Progress

- VPE attended ULTAC meeting which went very well.
- VPE has secured our input into the L&T Student Experience Strategy and advised that there will be a student experience action plan produced with measurable targets.
- Met with new Dean of Health & Social Care who will be working on boosting levels of student engagement and proposes an engagement officer to work with us – exciting idea, no cost to us.
- Attended the Student Led Teaching conference project group in Birmingham.
- FE colleges tour today and VPE will be showing them round University House
- National Course Rep Conference will be held on 17 December – 17 of our Reps will attend.

6 **Governance Zone**

a) Achievements & Progress

- Report circulated prior to meeting and taken as read.
- President asked everyone to help drum up support for the Amnesty International Ball on 8 December.
- President said a plan is being drawn up for the Winter Graduation ceremonies. VPSc is keen to take part but President advised that 45 minute sessions have been arranged and he did not think it would be the best use of VPSc's time, taking travel into account.
- Retention strategy day – President will prepare a paper for the next UEC - this will not include calls for the Student Experience to be managed by a single position/team.

Action: President

b) CE Update

- CE conducted a SUEI audit for Bournemouth SU and said he will provide feedback.
- A positive Subvention meeting was held and we should have the final outcome in the next couple of weeks.

7 **Sport Zone**

a) Achievements & Progress

- VPS thanked everyone involved with the AU Ball and said the feedback was that it had been the best ever. Majid did a good job.
- A Just Play event was held with 32 teams taking part.
- Scarborough president's training went well.
- Action is required on safety equipment for Scarborough cheerleaders. **Action: VPSc**
- Good meeting was held with the football team and Steve Curtis on development needs. A tender has been put out to find a new coach and VS has spoken to East Riding FA.
- VPS will be sending an email out about the Varsity fixtures, with plenty of interest already.
- Interest in the Tour is also looking very good and VPS hopes to reach target.
- The BUCS conference will be held in Exeter this year and VPS would like Vicky Dean to attend but there may be costs involved with child care to be sorted.

8 **Welfare Zone**

a) Achievements & Progress

- VPW thanked Sabbs who had attended the Interfaith event.
- The Activism Conference was very good and VPW thanked Chair C&D for her support.
- Ongoing projects include: Support & Retention, Mental Health, Hate Crime.
- VPW reported that Emma Fox in Accommodation is looking after Nightline.
- Reclaim the Night march held on 25 November – VPW expressed his thanks to Dominique and Iona, the organisers.
- Free your Money day will be held on 29 November.

9 **Scarborough**

- a) Achievements & Progress - Report circulated prior to meeting and taken as read

10 **Any Other Business**

a) Zero Tolerance – SO8012

- President had circulated prior to the meeting the proposed policy on Zero Tolerance Towards Discrimination which would be enforced through SO8012. There would be guidance for staff from UEC on issues that arise from time to time. This was agreed and the policy will be circulated to zones and re-presented at next UEC.

Action: President & VPW

SO8012 will show the split between commercial activity, which will be looked at by the licence holders, and the charity side which will be brought to UEC under Reserved Business with an appeals panel held in weeks 4, 8 and 12 to review decisions.

b) Part-time Chairs

- President summarised the work Chair, C&D had done to review part-time Chairs. The ISA Exec consists of Chair, Deputy Chair, 5 Area Reps, 4 non elected positions and it is proposed to replace the Deputy Chair and non elected positions with 2 Events Officers – one for internal events and one external. A split was also proposed for Chair Media and Editor Hullfire with the Chair having responsibility to VPC for budgets. If agreed, these would be included in the Chair C&D operational plan for 2012/2013.

Action: CC&D

- DCSM requested that we host the Hullfire domain – with no editing powers but with the ability to switch it off if there are any contentious issues. Meeting to be arranged between Hullfire and DCSM.

Action: VPC

- c) 30 November Strike
- Discussion was held about the strike and how Sabbs should be involved. It was agreed that Sabbs should show support at the picket line and work to contracted hours.
- d) Student Conference
- VPE's agenda and guest list for the Student Conference planned for 8 February 2012 had been circulated prior to the meeting. In response to VPSc's question about why he wasn't invited to represent Scarborough, President replied that both he and the VC represent Scarborough but VPSc should submit a report on issues at Scarborough he would like including to assist President. **Action: VPSc**
- e) Student Led Teaching Awards
- VPE summarised his paper on the Student Led Teaching Awards which had been circulated prior to the meeting. VPC expressed concern about the voting process clashing with the HUU Volunteer Awards and it was agreed they should work together to resolve this. **Action: VPE & VPC**
- f) Cause for Concern - to carry over to next meeting **Action: VPW**
- g) HUSSO Additional Project Fund
- VPC ran through his report, previously circulated, and asked for approval to resource two projects: first aid training for HUSSO members and for the Readitrek project for disabled children. It was agreed that £1,000 could be allocated from the designated budget.
- h) HUSSO Meeting Room Usage
- VPC ran through his proposal, previously circulated, to allow a trial period for HUSSO to use the second floor meetings rooms for their activities. After discussion it was agreed that rooms 9 and 10 could be used on a trial basis until Easter, with additional time built into the booking for clearing up after the session. VPC to check numbers involved and dates and report back to UEC. **Action: VPC**
- i) Scarborough Commercial Services & Social Spaces Research Paper
- VPSc summarised his paper, circulated prior to the meeting. A questionnaire had been undertaken with 100 students on space provision for commercial services and social space at the Scarborough campus and a report produced on current issues, the questionnaire findings and the short, medium and long term requirements. Amendments and suggestions were made and VPSc will amend the report and re-send it to UEC for further discussion. **Action: VPSc**
- j) Beerhouse
- VPSc had circulated a paper regarding current issues at Scarborough with Beerhouse and their minibus provision. It was agreed that Facilities Manager should take responsibility for the issues and VPSc to meet with him to discuss. VPSc to report back to UEC when resolved. **Action: VPSc**

11 **Reserved Business** - none reported

12 **Next Meeting** – Friday 2 December at 11 am.