

**MINUTES OF A UNION EXECUTIVE COMMITTEE MEETING HELD  
AT 10.00 AM ON TUESDAY 19<sup>th</sup> OCTOBER 2010 IN MEETING ROOM 9**

Present: President (in the Chair)  
Vice-President Education  
Vice-President Community  
Vice-President Welfare  
Vice-President Scarborough Campus

Attending: Paul Tatton, Chief Executive  
James Brooks, Director of Commercial Services & Marketing  
Julie Watson, Director of Membership Services & HR  
Wayne Cullen, Scarborough Union Manager  
Hannah Darnborough, Marketing & PR Co-ordinator

		<u>Action</u>
1	<u>Apologies</u> - VP Sport.	
2	<u>Minutes of Previous Meeting</u> – Agreed.	
3	<u>Matters Arising</u> – None.	
4	<p><u>Community Zone</u></p> <p>(a) <u>Achievements and Progress</u></p> <ul style="list-style-type: none"> <li>- Presidential training</li> <li>- Launched Societies Award</li> <li>- Come Dine with me – TP cooked a great Chinese takeaway.</li> <li>- LHUST – ready to launch?</li> <li>- Kosher Kitchen – handed over.</li> <li>- Scheme – need to complete by end of this month.</li> <li>- Sabb Video – waiting on editing.</li> <li>- Societies training – for people who missed last Friday.</li> <li>- Performance Space – meeting to be arranged with David Thompson – Estates &amp; Buildings.</li> <li>- Hullfire Blogs – ongoing – can everyone send Union Council report.</li> <li>- Housing – issues ongoing.</li> <li>- V-logs – need to do Wheely and Ash today.</li> <li>- Sabbs - Jam Radio 4-6 pm every Monday.</li> </ul>	
5	<p><u>Education Zone</u></p> <p>(a) <u>Achievements and Progress</u></p> <ul style="list-style-type: none"> <li>- FASS – Valerie Sanders.</li> <li>- Academic Conference – Diana Johnson emailed and has been invited to speak. Matt suggested inviting Scarborough MP to</li> </ul>	

	<p>their conference.</p> <ul style="list-style-type: none"> <li>- Trustee Board &amp; Council went well.</li> <li>- Focus Groups – now done, Lee is doing the stats.</li> <li>- Elections - met/trained Senate Reps. Met Education Zone.</li> <li>- Senate – this week.</li> <li>- CR Training – Academic Council elect.</li> <li>- Sheffield visit on Thursday with President to look at Library.</li> <li>- Redbrick – planning for it, potential idea may be for more of a referendum afterwards.</li> <li>- Write up focus groups – SWS.</li> <li>- Wayne pointed out Glen Burgess holding an open meeting for staff about the Scarborough academic footprint – first consultation about direction of Scarborough next Tuesday.</li> <li>- 28 October Wayne will be attending – possibly more from UEC so Matt Brown or Barrow could attend.</li> </ul>	
6	<p><b><u>Governance Zone</u></b></p> <p>(a) <u>Achievements and Progress</u> Council went well. Good start to Student Safety Week. New chair of E&amp;E is in place – will have some training for student environment champions on 2 November.</p> <p>(b) <u>3 November</u> – permit through today for MSU for town. List on whiteboard of people attending. Met with HYMS CJR about doing CRB checks for them on their training days, discussing them becoming a society but too onerous but discussed promoting their work for the union and alumni for them.</p> <p>(c) <u>Union Council</u> - nothing outstanding. Bylaws approved. CE sending them for Senate approval.</p> <p>(d) <u>CE reported</u> it was a normal week except Chris Reilly, Finance Director wants a meeting on 2 November about the lease. Meeting Frances on Thursday at 9.30 am. CE will keep everyone updated on progress. UEC were asked what their views were on the TA recruiting in the Union. President said the organiser would prefer to be outside, which is fine – however if they do need to come inside on rainy days that would also be fine. CE attending opening of Northumbria SU on 25 October after their refurbishment.</p>	
7	<p><b><u>Sport Zone</u></b></p> <p>(a) <u>Achievements and Progress</u> - Absent</p>	
8	<p><b><u>Welfare Zone</u></b></p> <p>(a) <u>Achievements and Progress</u></p> <ul style="list-style-type: none"> <li>- PA interviews – not Welfare related but really enjoyed.</li> <li>- AC volunteer interviews – 8 recruited, start training this</li> </ul>	

	<p>Wednesday.</p> <ul style="list-style-type: none"> <li>- Sorted out contacts with the V scheme and currently getting all Chairs to sign up to record their hours – done by March.</li> <li>- Ongoing projects: Mental Health day, SHAG week, Finance week, Housing week, Housing Questionnaire, Stephen Lee.</li> <li>- 17 hours engagement with members.</li> </ul>	
9	<p><b><u>Scarborough</u></b></p> <p>(a) <u>Achievements and Progress</u></p> <ul style="list-style-type: none"> <li>- Full Scarborough EC elected.</li> <li>- Lots of small wins eg sauce bottles, cups.</li> <li>- Good Stakeholder meeting</li> <li>- Good article in Scarborough Evening News and interview with local radio but quote from Matt who thought he sounded “too camp for radio”!!</li> <li>- Ongoing projects – safety week next week.</li> <li>- 14 hours spent engaging.</li> </ul> <p><b><u>Appointments for the week</u></b></p> <p>President</p> <ul style="list-style-type: none"> <li>- Monday; SUEI</li> <li>- Wednesday: Senate</li> <li>- Thursday: Sheffield</li> <li>- Friday: Sheffield Hallam, University Challenge in the evening</li> </ul> <p>VPSc</p> <ul style="list-style-type: none"> <li>- Monday: meet winners of election</li> <li>- Tuesday: UEC, SUIE</li> <li>- Wednesday: Senate</li> </ul> <p>VPW</p> <ul style="list-style-type: none"> <li>- Monday: Finance week meetings, women’s elections</li> <li>- Tuesday: SUEI, DSC, Fresher aid parcels, disabled students’ elections</li> <li>- Wednesday: Women’s Committee, Senate</li> <li>- Thursday: Breast Cancer Awareness, LINKS, Fund our Future</li> <li>- Friday: LGBT</li> </ul>	
10	<p><b><u>Staff Issues</u></b></p> <p>DMS went through PDR process and choosing members of staff and students for 360° feedback.</p> <p>All agreed to choose all 5 of each other, 4 Union staff, 3 University staff and up to 3 others.</p>	
11	<p><b><u>Any Other Business</u></b> - none</p>	
12	<p><b><u>Disciplinaries</u></b> – none</p>	