

**MINUTES OF A UNION EXECUTIVE COMMITTEE MEETING  
Held at 10 am on Monday 15 August 2011 at University House**

Present: President (in the Chair)  
Vice-President Education  
Vice-President Community  
Vice-President Welfare  
Vice-President Sport  
Vice-President Scarborough

Attending: James Brooks, Director of Commercial Services & Marketing  
Wayne Cullen, Scarborough Union Manager  
Sally Bates, Minute Secretary

**Action**

1 **Apologies** - received from Paul Tatton

2 **Minutes of Previous Meeting** - agreed

3 **Matters Arising**

- VPC has not yet discussed the Hi-lights invoices with Graham Jackson.
- VPC had discussion with the Editor of Hullfire to agree the format for interviewing Sabbs. Emails will be sent out in advance so Sabbs know what to expect, they will be asked about their plans for the month and held to account on whether they achieved those plans the next month.

VPC

4 **Community Zone**

a) Achievements & Progress

- VPC had attended a number of meetings about Street Rep and had positive feedback. The Goodwin Trust was a useful contact but would not be able to offer support; the Newland area co-ordinators were very supportive and had both facilities and tools we could make use of.
- All society calendar dates had been set and artwork sent off to Rosie.
- VPC had met with DCSM and Leigh and the ISA online membership is ready to run.
- VPC is applying to be a European Student Ambassador to Poland.
- He has arranged to be in Scarborough for community week.

b) SAC move

- VPC has spoken to CE and a meeting will be arranged with Membership Services to discuss further. A final proposal will be brought to UEC.

5 **Education Zone**

a) Achievements & Progress

- NSS data became live last week. Results are embargoed until Thursday but we had achieved 89% satisfaction – up from 12<sup>th</sup> position to 8<sup>th</sup>. VPE will be analysing the data.
- The SWS has been finished in draft form and is now being proofread.

- VPE is getting the Academic Support and Retention campaign under way. The objective is to improve retention rates and provide better quality support. President suggested he speak to Simon Allison for his input.
- Course Rep publicity has been passed to Rosie and they are working on the handbooks.
- SOs have been rewritten and will be put to UEC for approval.
- VPE is producing a code of behaviour for the library and will bring this to UEC when ready.
- VPE is attending WIDAR with Lee Fallin on Thursday and Friday.

## 6 **Governance Zone**

### a) Achievements & Progress

- President confirmed that times for the video recording and HUUTV had been sorted.
- He spent time during his break reassessing objectives and reviewing what has been done over the last year in preparation for Scarborough focus day. He asked for thoughts on the MSU and library time (now there is no permanent space allocated) to discuss at the focus day.
- President asked if there were any issues with Fresher Parents.
- The agenda for Scarborough would include a presentation from VPSc and SUM, hopefully with the Scarborough Principal, connections cross campus, communication and a review of Masham.
- Next week he is attending the APL2 at Lancaster.
- NUS President's blog on campaigns – President asked for thoughts on this and what might apply to Hull and Scarborough. None of the VP's had read or discussed, feedback deadline to NUS is Friday 19 August. President asked everyone to read and he will be in contact from APL. To be brought to Focus Day meeting.

All

## 7 **Sport Zone**

### a) Achievements & Progress

- VPS is meeting weekly with Sport & Fitness Centre. Confirmed we had the use of 2 lacrosse pitches for Freshers. Also discussed getting Humber Region on the agenda and possible funding.
- Hall Wars is coming together.
- The final kit order has been placed with Kukri and should be received in time for first BUCS round.
- VPS is planning to increase membership fees to meet rising costs.
- A President's handbook is being put together and training for the Exec.
- VPS is finalising details for a Santa Dash.
- Sport Zone has committed £1K of budget to Active Universities and VPS will produce a plan to show what we will get out of it.

## 8 **Welfare Zone**

### a) Achievements & Progress

- VPW completed his LAD screening – the outcome will give him feedback on how he can work most effectively.
- Website content is nearly complete – he is ensuring the Chairs get back to him with what they want and also the Advice Centre.
- The first retention action plan is looking good and VPW will be producing a

full strategy.

- VPW is working with VPE on launching Adopt a Fresher. A training programme is also being produced and a video for role playing.
- Other projects include working on a Community grant and Student Safety Net and organising visits to other SUs to discuss this and advice centres, student response, retention rates etc.
- The Black History workshop was not successful as the organisers were actually looking for a financial contribution. VPW is looking into running a student led exhibition on campus.

## 9 **Scarborough**

### a) Achievements & Progress

- VPSc met with local PCSO to discuss campus watch – good meeting, agreed to provide regular feedback to students and surgery dates to be posted on noticeboards.
- Attended the International Students talk which was good and VPSc is aiming to get more involved with the ISA.
- Had a productive meeting with the Student Experience Manager.
- Met VPW regarding training for Fresher Parents.
- Other ongoing projects include department based societies, SHRUBS, Christian Society and Children’s University.
- VPSc is trying to get TIDE copy together but is concerned he lacks the skills – asked VPC for assistance.

VPSc/  
VPW

## 10 **Any Other Business**

### a) Peel it to Save

- SUM had been approached about selling a discount card for local businesses. Scarborough would receive £5 for every card sold. There is a potential conflict with NUS Extra Cards in lost revenue, however it was agreed to trial it in Scarborough and for income to go into the NUS Extra Card pool. SUM to check whether VAT will apply. Depending on the trial, this could be incorporated into the NUS Extra Card for next year.

## 11 **Reserved Business**

Discussed separately.

## 12 **Next Meeting**

Friday 2 September at 9 am.