

MINUTES OF A UNION EXECUTIVE COMMITTEE MEETING

Held at 12 pm on Tuesday 11 October 2011 at University House

Present: President (in the Chair)
Vice-President Education Vice-President Welfare
Vice-President Community Vice-President Sport
Vice-President Scarborough

Attending: Paul Tatton, Chief Executive
Laura Curtis, Manager, Membership Services & HR
Wayne Cullen, Scarborough Union Manager
Jamie Lawrence, Scarborough Education Officer

ACTION

1 **Apologies** - received from James Brooks

2 **Minutes of Previous Meeting** - agreed

3 **Matters Arising**

- VPS advised that Kexgill were only now sponsoring 6 clubs to a total of £3K.
- VPSc confirmed he had sent a full report on welcome week. 900 attended Freshers Fair, SAC had 531 visitors. The Exec were involved all week. Kathryn organised a party to thank volunteers and a Go Ape trip has been organised. President asked VPSc to ensure the hours put in by the Exec were measured so that milestones could be recognised.

VPSc

4 **Community Zone**

- a) Achievements & Progress
- 27 applications were received for Street Reps and 12 appointed. Applications for Cottingham will open in Week 4. Training sessions have been arranged and a handbook is being written.
 - VPC said there had been problems with the SEC so a storming session was held with a positive outcome. 75 attended Societies Council and there are currently 900+ society members.
 - The HMO petition to speak at HCC Cabinet has been accepted and VPC has a number of meetings with councillors this week.
 - Pippa Eveleigh has been elected as Chair for the zone and meetings have been arranged for every other Tuesday.
 - VPC has met with the Sports Development Service at Hull City Council who will now follow up with VPS.
 - VPC ran through arrangements for Hull Fair and the GIAG to Ikea.
 - The JAM radio show was discussed and agreed to continue the Sabbs broadcast but only one hour per week.

5 **Education Zone**

- a) Achievements & Progress
- VPE met with the architects involved in the BJL project – good meeting with an interactive presentation. They have been invited to attend Academic Council and Course Reps will present a brief.
 - Elections – every position filled apart from HYMS and PGMI.

- Course Rep nominations are coming in thick and fast. There are still some gaps but 90-95% representation already. Training has been arranged – currently for 250-300 students.
- VPE confirmed a bid has been made for funding for NUS HEA on student led teaching awards.
- A draft agenda has been prepared for the Student Conference and all guests have now confirmed.
- VPE will be meeting Dean, FASS regarding office space for PHD students.
- 30 attended the MPGPT Society and a new President will be elected at the AGM.

6 **Governance Zone**

- a) Achievements & Progress
- President reported that of the Chairs elected, 2 were existing and would provide some continuity.
 - Elections - every position has been filled with the exception of HYMS and PGMI.
 - UFA consultation response submitted and President is optimistic of a positive result.
 - Interest has been expressed in the national demo on 9 November and President is working with student groups. Publicity is being produced and a bus arranged.
 - A student has proposed running a campaign about KC's telecoms monopoly in Hull with an action day on 29 October to get petition started.
CE requested a documented proposal for the campaign. President
 - President is working on a grading criteria for the Scheme and will bring this to UEC. President
 - President wants to ensure students are advised about any proposed action on pensions.
- b) CE Update
- Finance & Bars teams met to discuss issues that arose during Welcome Week, particularly cash handling, and to make plans to avoid them in the future.
 - CE will be planning for NE GM's meeting next week and progress reviews.
 - CE asked for a brief on what is required of him for Council Chair training. President

7 **Sport Zone**

- a) Achievements & Progress
- Hall Wars went well, although not as many teams as expected. VPS reported that the football teams were particularly good and it was a great start for the sports year. President asked for a detailed report to be brought to UEC. VPS
 - The visits to sport facilities at Leeds and Sheffield with Dave Varley were worthwhile and a further visit is planned to York.
 - Extra timetabling was found for Boating and Boxing.
 - Information about the Olympics champions will be going on the website.
 - The first BUCS match is tomorrow – rugby. Hullfire will be covering this.

8 **Welfare Zone**

- a) Achievements & Progress
- VPW reported that 25 forms had been received for volunteers for Advice Centre.
 - Dates for events have now been sorted and will be posted on the website.
 - Good initial meetings were held by the Women's and Black Students' Committee.
 - Black History Month events are now ongoing and have been publicised.
 - VPW will be looking for volunteers for Mental Health programme.

9 **Scarborough**

- a) Achievements & Progress
- Course Rep applications are being distributed around the departments.
 - Council training for Scarborough Exec was well attended.
 - VPSc thought the Senate away day was productive.
 - VPSc's Open Day talk was attended by 20 students – he was concerned that the number was low due to incorrect signage.
 - He is working hard to get societies up and running.
 - VPSc is waiting for confirmation from Hull about Academic Council.
 - Jamie Lawrence is producing a survey to assess usage of the Study Advice Service.
 - Meeting has been arranged with the Principal to discuss welcome week and other current issues.
 - Arrangements for the sports ideas cafe tomorrow were discussed.

10 **Any Other Business**

- a) HUU Society Constitution 2011-2012
- Constitution for Scarborough-Hull University Biological Society approved but copy to be sent to VPSc for rubber-stamping. VPW
- b) Zero Tolerance Policy
- Although policies were already in place for harassment and bullying, it was felt that a policy outlining what the Union resolves to do should be in place and promoted. CE concerned that the policy as it stands is ambiguous and the title should be changed. Agreed that CE and VPW should re-write the document before Union Council. CE / VPW
- c) Associate Membership Application
- For Caroline Sweeney approved.

11 **Reserved Business** - discussed separately

12 **Next Meeting** – Friday 21 October at 10 am.