

# 6005

## STANDING ORDERS GOVERNING SCARBOROUGH SPORTS OFFICER

### 1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

### 2. Status of Officer

The Scarborough Sports Officer shall be a voluntary Officer of the Union and shall be a voting member of the Scarborough Executive Committee. The Scarborough Sports Officer shall be responsible for the implementation of HUU's Sport policy in Scarborough. The Scarborough Sports Officer is responsible to the Vice-President Scarborough.

### 3. Elections

The Scarborough Sports Officer shall be elected in accordance with Hull University Union election regulations for Scarborough Campus.

### 4. Duties

The Scarborough Sports Officer shall fulfil those duties and obligations that arise consequently upon being elected to the post of Scarborough Sports Officer. Scarborough Sports Officer is required to liaise with the Scarborough Executive Committee and Vice-President Scarborough over the delivery of the Sports Zone Operational Plan on the Scarborough Campus and communicate reports to VP Sport to be read out at Sport Zone meetings.. In representing Hull University Union's Members at the Scarborough Campus the Scarborough Sports Officer shall regularly report on progress through the available student media with particular emphasis on the successes achieved for both individual and groups of students. The Scarborough Sports Officer is encouraged to spend on average at least six hours a week carrying out their duties. Particular duties shall include:

- a) Coordinating Hull University Union's Sports Strategy on the Scarborough Campus.
- b) Conducting monthly surgeries with the membership of Hull University Union Scarborough Campus.

- c) Representing the views and opinions of Scarborough Students on any appropriate committee.
- d) Ensuring that all club captains have been fully trained by the Student Activities Co-ordinator before the start of the season.
- e) Working in conjunction with Vice President Scarborough and liaising with the University when and if issues arise in Scarborough that involve sports.
- f) Promoting an annual Trophy Presentation.
- g) Lobbying the University for better sport provision.
- h) Publicising the AU both within the student body and the local community.

## **5. Internal**

The Scarborough Sports Officer shall be:

- a) Chairperson of:
  - (i) Scarborough Sport committee.(casting vote only)
- b) Voting Member of:
  - (i) The Scarborough Executive Committee.
- c) Shall chair:
  - (i) Any other Sports project that the Committee or Vice President Scarborough agree upon.

## **6. External**

The Scarborough Sports Officer shall represent the Union to the University on the following committees; sub-committees; groups and panels:

- a) None

## **7. Budget**

The Scarborough Sports Officer shall have no responsibility for any budget heads and must liaise with the Vice-President Scarborough to address any financial requirements that are required to fulfil their duties.

## **8. Administration and Support**

The Scarborough Sports Officer shall be mentored by the Union Manager Scarborough who shall organise a mentor meeting at least once every four weeks. The Scarborough Sports Officer shall be assisted by the Scarborough Student Activities Co-ordinator who will deal with all administration connected with the role and provide the Scarborough Sports Officer with additional help and support in conjunction with the Vice-President Scarborough.

## **9. Notice of any issues**

The Scarborough Sports Officer is required to notify the Vice-President Scarborough of any issues which will affect their ability to carry out their duties. The

Vice-President Scarborough, other Sabbatical Officers and Hull University Union shall support the Scarborough Sports Officer during times of assessment and unforeseen circumstances to ensure their role is not compromised.

WC/MJB

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