

Community Zone meeting

18th October 2011 at 1.15pm in University House.

1. Present:

Pippa Eveleigh(Chair Community Zone & Councillor of Scrutiny), Tom Peel (VP Community), Mark Tatton (Chair RAG), Komal Tariq (Chair ISA), Ben Croft (Chair Societies Exec), Laura Anderson (Chair HUSSO), Jonathan Chambers (Councillor of Scrutiny) and Dominic Fogg (Chair Media).

2. Matters Arising:

-TOUR – There was interest over a number of areas. However, the RAG Committee were less interested as they are planning a trip to Africa. Chair ISA asked how they wanted ISA to promote. VPC stated that it was really up to them what they wanted to do.

3. Reports:

VPC

- Had first Societies Council, which has a good turnout of approx. 70 people. There was a few issues with the timings, as the intros took a lot of time and people got bored. However, the Societies Executive are reviewing this before the next Council and ironing out any problems.
- I auditioned for Drama Society play and I've still got it.
- Hall wars was well attended. Also had an open day to do that day so was tiring.
- We have now 12 volunteers for Street Reps.
- Looking at Volunteering opportunities with Goodwin Trust and Council, with Naomi Alty (Union Volunteering Co-ordinator).
- Had some meeting with some angry neighbours, so working out on ironing out any problems.
- Went to the Scarborough Sports Café, which was successful and we got lots of good ideas.
- Finished the training plan for Street Reps and have reapplied for grants. This will give time for more restorative practice.
- GIAG to Ikea was very successful, with all spaces filled.
- Looking in to getting an advertising board for the Community Zone.
- Dealing with an issue with a multi-faith prayer room where there was a fire evacuation and some did not vacate the building, which is a big health and safety risk.
- The Society handbook has been proofed and will be ready soon, in time for training.

- Hollyoaks are coming to the Union to take over for the day – doing interviews with Hullfire.

Chair Media

- Had elections to fill gaps in the Exec
- Have two Promotions Officers, instead of one to ensure that we are doing a good job of promotions.
- Will be organising socials after November.
- Really good news, that for the first time that every Editor has more articles that we have space in Hullfire.
- Had issues trying to find who owns the creative right to the website and Ekram also had problems doing this last year. Chair RAG suggested talking to RAG, as they had similar issues and were able to resolve it. This was agreed.
- Will be working on getting interviewers for Hollyoaks coming but have had no interest yet.

Questions:

- VPC asked how many members they have managed to retain – About 200, which is most of those originally interested.

Chair HUSSO

- Have had a really good two weeks since the last meeting.
- Have around 150 volunteers.
- Had a few problems with the Prison Projects, as we thought it was six people could go at a time but found out that it's actually only six people a year. Working on re-locating those interested in these particular projects.
- We have all Exec and Project Co-ordinators positions filled.
- Training all week and also trained last night (Monday 17th October). This went really well.
- A prototype of the t-shirt for HUSSO was shown and it was agreed that it was really good. This will be paid for volunteers and should be a great way to advertise what they do and distinguish them as volunteers in the community.
- Talking to Adam Sheridan about Risk Assessments. Also working on CRB's and First Aid.
- Looking at a possible new project, which is a short-term project in schools to do with equality. Working on this with Naomi Alty and if it goes out then we will have ten regular projects.
- VPC gave a big thank you for all the work that has gone into the projects.

Questions

- Chair Media asked were they got the t-shirts. They are printed in a local shop on Newland Avenue and cost around £6 a t-shirt. VPC commented that HUSSO have always had problems with branding and the t-shirts should really help.

Chair Societies Executive

- The History Society seems to have gone, which is confusing as they were really active. Working on re-establishing this society.
- We had some issues with some overdue invoices from a few societies but this has now been rectified.
- Had a re-admittance of £200 for Wilberforce that we can't find. Looking into this.
- Really proud of the Computer Society who have re-established themselves in two weeks with 45 members. Elections are tomorrow (Wednesday 19th October).
- We have 1221 members altogether as of 17th October.
- Law is the biggest society, with 121 members. This has doubled in two weeks.
- We sent 40 Societies for Ratification with Governance Zone and had 8 come back with issues.
- The Societies awards are being re-done to make it easier for different sizes of Societies to get recognised for their work.
- Training is next Wednesday for Society Presidents and Execs. Instead of having general training, this year there will be one compulsory session and then other topic specific sessions. These will be optional but highly recommended.
- Society Council went relatively ok as VPC has already commented on. The introductions were too long, so we have learnt from this.
- All new forms are completed and available in the SAC and we are looking at getting these online so they are more easily accessible.
- There was discussion about how what societies can be advertised in Hullfire and Jam. Chair Media said that it was hard to advertise fairly. There is more scope to advertise big events involving societies. He would look into getting more adverts for Societies on JAM. It was suggested that articles should be written by societies, rather than generic adverts. It was agreed that this would be looked in to and reviewed.

Questions

- Chair Community asked whether there was a checklist for Societies for Societies Awards. Chair Societies explained that there are still points that they all have to fill and then they set themselves more goals. They work through Bronze, Silver and Gold. It still works the same but just tweaked as there were some complaints that it was harder for some Societies to achieve certain goals.
- Chair Community asked why Finance training is not compulsory for Treasurers. Chair Soc said that there was a member of the Societies Executive who was

dedicated to finance and keeps an eye out. It was also said that it will be known that the training will be very highly recommended for those involved in finance.

VPC commented that there was £2369.71 left in accounts from last year. This will be used to help GIAG and pay off debt that the Union paid for the Psychology Society last year. There was confusion why it was being used for paying off debt left by one society, and now using for the benefit of everyone.

It was explained that the Psychology society had booked a restaurant and did not have enough people going so had to cancel last minute. This left a substantial amount of money to be paid to the restaurant, which the Union paid off.

Discussion continued about this.

At this point Naomi Alty took over as the minute taker with apologies from the D&E Co-ordinator, as she had another meeting she had to attend. Thanks Naomi! The format of the minutes from this point changes due to this.

2.15pm onwards

This is a continuation of a previous discussion , regarding money left from discontinued societies.

TP: Can we just clarify that this happened not because of laziness, it was a combination of personal issues, illness, a new exec not holding people to account. They (not sure if this is the exec, the societies exec or sabbatical officers) should have been made aware earlier. It's not a black and white issue.

PE: Not a case of personal reasons, it should be looked at as a black and white issue. The money could have been added to the pot for a struggling society.

DF: £1700 for an event when they're not sure if anyone's going to come? It doesn't belong to the Psychology Society, should not be given to society with a history of issues. If another committee dis this, they would know that they would be bailed out.

MT: With the society coming back, is it worth saying that if they prove they are growing, the Union will pay off the debt? Can they set up a plan to prove themselves?

BC: The new people are not aware of the debt. Not fair to say to them that they have debt.

TP: It's not a continuous society – it's completely new. This situation should be prevented in the future.

JC: The money was paid off by the Union – which budget was it from?

TP: Community

JC: Could we use money from current dormant accounts to pay hole in the Community Zone budget?

DF: In effect, all of us are losing money as a result of this.

TP: The debt is in the H03 zone umbrella. Community Zone is £1400 less than it would be. The gap needs to be plugged.

BC: Any society money – it's up to TP if it rolls over from year to year

LA: Can we just clarify that that debt has been paid?

BC: I think the society money should go into GIAG – the £900 should go into it

TP: Areas generate their own money. Society training in Zone gets paid for but there's no disposable income

PE: How do we pay for GIAG?

TP: Some out of SAC budget and some from Community but need to concentrate on ICPIIS (no idea what this is, sorry!)

DF: If I can save money that has been budgeted for printing, does it go back in the Hullfire account? (To be used for other Hullfire things)

TP: Yes.

LA: Was it mentioned that £900 should go to GIAG?

BC: Yes, I recommend this.

JC: Do the standing orders say that it should go into the society grants?

BC: No, the £2 membership fees make up the society grants fund.

JC: Can the Community Zone make the decision based on the standing orders? We need to clarify if it is acceptable for the Community Zone to make this decision rather than UEC.

LA: Is there anywhere else it could go?

BC: I would prefer it to go to the societies or GIAG.

PE: Anyone else like to say where it should go?

TP: If we're not authorised to make the decision, we could put in a recommendation to UEC.

PE: Any objection to the £900 going to societies grant or GIAG? Does anyone have opinions on other options or a split?

JC: I prefer GIAG.

PE: If we have the right to make the decision then £900 goes to GIAG. If not, we will put that recommendation to UEC.

TP: It's an investment in the Zone as a whole – GIAG can link in with your own areas.

PE: Everyone happy?

Everyone is happy.

PE: Yay!

KT: Report on ISA. Trips, had party on Friday, exec elections on Friday too – all positions are now filled except one. Currently organising London and Paris trips. Some people are not reading the newsletters and there is a problem on the system with the numbers of members changing when you log in.

TP: Have you synced it?

KT: Yes.

TP: We'll arrange a meeting with Leigh

KT: Have heard that the second ISA computer was paid out of ISA money and has now been given to RAG. Can we check this?

TP: I think it would have been paid for out of Union funding.

PE: Ask to check on the ISA records.

MT: There's no printer on the RAG computer.

PE: Can you put that in your report?

KT: Even if it wasn't paid for by ISA, can we still use it when RAG is not?

MT: No problem with you using it but we need the desk it's on.

BC: Can we move the computer to the back of the SAC? RAG's laptops could be connected to the printer.

KT: The computer is not connected to a printer

PE: If it's a union computer, the printer can be connected and printing charged back.
TP, can you and KT check if ISA paid for the computer?

TP: Can ISA sign laptops out of media if they need computers?

KT: They're not always available.

TP: They have 11 computers

KT: They were all booked, we can't always get them.

TP: Can't think where to put the computer.

PE: Can people look into it and come back next week

KT: We are having a party and would like to collaborate with RAG and societies

LA: Can HUSSO join in?

KT: Yes.

DF: In relation to computers, we have no printer and no printer credits.

PE: Can we discuss this in AOB? RAG report?

MT: Charlotte Booth appeal. She's 17 years old and has terminal cancer. Needs to raise £125,000 in five weeks. Really trying to push this.

Dance Soc are doing a dance marathon. We've got permission to do a flash mob at St Stephen's and Dance Soc will choose main beneficiary. Going to do a raffle with gift certificates, black Welly cards, raffle. One of the committee members is involved with a charity called WHAM which aims to enrich kids' education. Doing a bake sale for HRA. AOB has said that top three raisers from RAG raid can get into Asylum for free. First social was good, 35 people. Jailbreak and Lost are generating lots of interest. Will need to go through risk assessments with Adam.

PE: I think we've done those events before.

MT: Currently looking into a sky dive and Africa trip looks overbooked.

TP: How will you decide which people go on the trip?

MT: First come, first served, we will set them

Meeting closed.

