

STANDING ORDERS GOVERNING THE POST VICE PRESIDENT WELFARE

1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer

The Vice President Welfare shall be a Principal Officer of the Union; a Trustee of HUU and shall be a voting member of the Union Executive Committee. Vice President Welfare shall be responsible for the policy, co-ordination and organisation of HUU's welfare services. Vice President Welfare is head of the Welfare Zone and is to liaise with its officers on a regular basis.

3. Election

The Vice President Welfare shall be elected in accordance with Hull University Union election regulations¹.

4. Duties

The Vice President Welfare shall fulfil those duties and obligations that arise consequentially upon signing the Sabbatical Officer Contract for the post of Vice President Welfare. Vice President Welfare is required to liaise with the Chair Scarborough and the Welfare zone members on Scarborough Campus. They shall spend time at the campus when appropriate for them to lead or support on relevant projects.

In representing HUU's Members Vice President Welfare shall regularly report on progress through the student media (Hullfire/Jam/Hullstudent) with particular emphasis on the successes achieved for both individual and groups of students.

Particular duties shall include:

- a) Monitor and propose updates on HUU equality policy;
- b) Promote and campaign for equal opportunities within the University, HUU and the wider community;
- c) Liaising with national, regional and local organisations on issues of equality and student welfare;
- d) Work actively with local and regional bodies on matters affecting student health;
- e) Lobby and campaign to ensure sufficient provision is available for student general, sexual and mental health;

¹ Standing Order 8001, governing Elections

f) Lobby and campaign to ensure sufficient provision is available for financial and debt management;

- g) Spend a minimum of one afternoon per week in the Advice Centre during vacations and attend as many Wednesday afternoon training sessions as possible;
- h) Liaise with the Advice Centre Co-ordinator with regard to support, advice and information dissemination.

5. Internal

The Vice President Welfare shall be:

- a. Chairperson of:
 - (1) Advice Centre Management Committee;

- b. Voting Member of:
 - (1) Board of Trustees;
 - (2) Union Executive Committee;
 - (3) Nightline Committee;
 - (4) Welfare Zone.

- c. Ex-officio member of:
 - (1) Disabled Students' Committee;
 - (2) LGBT Committee;
 - (3) Black Students' Committee;
 - (4) Women's Committee;
 - (5) LINKS First Aid Committee.

6. External

The Vice President Welfare shall represent the Union to the University on the following committees; sub-committees; groups and panels:

- (1) University Council;
- (2) University Senate;
- (3) University Court;
- (4) Equality and Diversity Committee;
- (5) Impact Assessment Working Group;
- (6) Disabilities Committee;
- (7) Lawns Hall Forum;
- (8) Disbursement Committee;
- (9) Race, Religion and Belief Committee;
- (10) Student Progress Committee;
- (11) Access to Learning Fund Panel.

7. Signatory

The Vice President Welfare shall be an authorised signatory as detailed in S.O. 9001 Governing Financial Procedures.

8. Budget

The Vice President Welfare shall have responsibility for the following budget heads:

- i. Welfare;
- ii. Advice Centre;

- iii. Lesbian, Gay, Bisexual & Transgender Committee;
- iv. Nightline;
- v. Job Exchange Service;
- vi. LINKS First-Aid Committee
- vii. Women's Committee
- viii. Black Students' Committee
- ix. Disabled Students' Committee

March 2011 SR/AM

Passed at UEC: 1/4/11

Passed at Union Council: 5/4/11

Ratified by Board of Trustees: 11/5/11