

STANDING ORDERS GOVERNING COURSE REPRESENTATIVES

1. Interpretation These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and other relevant Standing Orders of Hull University Union and shall be interpreted accordingly.
2. Election The representatives shall be elected in the third week from the start of their course. Nominations must be submitted to their department or Hull University Union. Elections will be run by secret ballot by the department, with the support of HUU. Candidates wishing to stand for a position must be full members of Hull University Union.
3. Duties Course representatives shall carry out such duties and fulfil such obligations as arise consequent upon being elected into post. In particular:
 - (a) Attend training held by Hull University Union;
 - (b) Attend Academic Council;
 - (c) Attend departmental Staff Student Committees;
 - (d) Consultation with the student body within their department or programme on academic issues;
 - (e) Represent the views of student body within their department or programme to academic council and Staff Student Committees;
 - (f) Feedback information to students within their department/programme;
 - (g) Campaign on educational issues.
4. Internal The Course Representatives at departmental level shall be responsible for the following:
 - (a) a voting member of:
 - (i) Academic Council.
 - (b) Refer students on to the Advice Centre or liaise with the Advice Centre Co-ordinator as appropriate.
 - (c) Any other committees, groups or responsibilities deemed necessary for the position.
5. External The Course Representatives at departmental level shall represent Hull University Union to the University and be a voting member on either of the following University committees/ groups:
 - (a) Staff-Student Committees.
 - (b) Any other groups deemed relevant.

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