

3010

STANDING ORDERS GOVERNING ACADEMIC COUNCIL

MISSION

The Council may consider any matter affecting the educational welfare of students of the University and formulate policy for recommendation to the Education Zone and University Committees, on any such matters.

FUNCTION

1. The Academic Council shall be responsible for ensuring:
 - a. collection of information regarding the educational welfare of all students;
 - b. dissemination of information regarding the educational welfare of all students;
 - c. Recommending policy on educational matters arising from University policies and decisions for referral to the Education Zone;
 - d. Recommending policy on educational matters arising from Government or other outside bodies' policies/decisions for referral to the Education Zone;
 - e. communication between the Course Reps, Faculty Co-ordinators, Faculty Reps and Vice President Education;
 - f. the promotion of student representation and engagement in all areas of the University.

MEMBERSHIP

There shall be an Academic Council of the Union consisting of student representatives of the University.

2. The voting membership of the Academic Council shall be:

- (a) Course Representatives
- (b) Faculty Representatives
- (c) Faculty Co-ordinators
- (d) All Education Zone Voting Members

All Full Members of the Union shall be eligible to attend meetings of the Academic Council as observers with speaking rights.

3. Two members of Academic Council shall be elected at the meeting in Semester 2 to act as Union Council representatives and sit on the Education Zone for the next academic year, on the condition that they remain students. If a vacancy arises, an election should be held at the next available Academic Council.

MEETINGS OF THE COMMITTEE

4. Category of meeting. There shall be two categories of meetings of the Council.

a. Ordinary Meetings. There be eight Ordinary Meetings in every academic year. Four shall be held on the Hull Campus for Hull students and four shall be held on the Scarborough Campus for Scarborough students. They shall be called by the Vice President Education and shall be announced at least five clear days before, and the agenda thereof shall be distributed to members at least two days in advance.

b. Extraordinary Meetings. An Extraordinary Meeting shall be called by the Vice-President Education on their own initiative or at the request of five voting members of Academic Council, Union Council or 25 Full members of the Union.

5. Quorum. The quorum for all meetings shall be twenty-five members in Hull and 10 members in Scarborough

6. Chairperson. Vice-President Education to be Chair.

7. Minutes. Minutes shall be taken of all Academic Council meetings, posted on the website after ratification by email forum of all members. Minutes of all meetings shall be

open to inspection by any member of the Union. Minutes will be sent for discussion to University Learning, Teaching & Assessment Committee.

Passed UEC: 16th September 2011

Passed Union Council: 17th October 2011