

STANDING ORDERS GOVERNING CHAIR SOCIETIES

1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer

The Chair Societies shall be responsible for representing the interests of and the supervising Societies at Hull University Union. Chair Societies is Chair of the Societies Executive. The Societies Officer is responsible to Vice President Community.

3. Election

The Societies Officer shall be elected in accordance with Hull University Union election regulations¹.

4. Duties

The Societies Officer shall fulfil those duties and obligations that arise consequentially upon signing the Part Time Officer Contract for the post of Societies Officer. Societies Officer is required to liaise with the Sabbatical Officers over their actions relating to Societies on both Hull and Scarborough Campus. Particular duties shall include:

- (a) Working with the appropriate Union staff to ensure the safety and legality of all society events;
- (b) Represent Societies on Union Council;
- (c) Ensuring the election of the Societies Executive Committee;
- (d) Organising Societies Council;
- (e) Organising Societies Annual General Meeting;
- (f) Organising Societies Executive Committee Meeting;
- (g) Organising the annual volunteering awards in conjunction with VP Community;
- (h) Promoting cross society activities;
- (i) Ensuring societies follow all the relevant regulations.

5. Internal

The Societies Officer shall be:

- (a) Chairperson of:
 - (i) Societies Executive Committee;
 - (ii) Societies Council;
 - (iii) Societies AGM.
- (b) Voting Member of:
 - (i) The Community Zone

6. Budget

The Chair Societies shall have responsibility for the following budget heads:

- (i) Societies in conjunction with Vice President Community.

SR/TP November 2010

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